



Position: NCAS Assessment Centre Attendant – 1 Position Available
Term: Contract, Casual (2-4 days per month)
Compensation: \$23.00 per hour
Start Date: August 2022

Note: The majority of NCAS assessments take place on Saturdays, with the occasional Sunday.

THE OPPORTUNITY

The Nursing Community Assessment Service (or “NCAS”), through its Assessment Centre at Langara College in Vancouver, administers the NCAS Assessment for four healthcare professions. The NCAS Assessment is a comprehensive, multifaceted competency assessment that evaluates strengths and gaps in entry-level competencies, helps determine readiness to practice, and provides direction for remediation.

The NCAS Assessment Centre Attendant (or “AC Attendant”) works behind the scenes of the NCAS Assessment by supporting other staff as needed on Assessment Day. The AC Attendant may be asked to work directly with Assessment candidates.

NCAS is an essential service, with strict COVID-19 Health and Safety protocols in place. We are continuing to operate throughout the pandemic, delivering competency assessments in a simulation centre. Our work actively supports the healthcare labour force but does not involve clinical patients.

This would be an excellent role for a student, particularly in nursing or education, looking for unique insight into these professions.

WHO WE ARE

The Nursing Community Assessment Service is a department within the BC College of Nurses and Midwives. BCCNM is the largest nursing regulatory organization in western Canada and is empowered under the Health Professions Act to regulate the practice of all licensed practical nurses, registered nurses, registered psychiatric nurses, nurse practitioners and midwives in BC.

BCCNM launched NCAS in January 2017 as a service for assessing the competencies of nurses and health care aides seeking licensure in BC. Our high-stakes assessment is designed to provide a consistent, rigorous and defensible approach to determining the extent to which potential registrants possess the competencies required to enter practice safely.

BCCNM is committed to treating all applicants and employees with dignity and respect in a workplace free from all forms of discriminatory treatment, behaviour or practice. We strongly encourage submissions from all qualified individuals, including folks who have been systemically excluded from the health sector, not limited to but including Black, Indigenous and racialized people, people living with disabilities, and two-spirit, queer, trans and non-binary persons.

DUTIES/ACCOUNTABILITIES

- Participate in initial training (including self-study, one-on-one, and group training sessions) as needed
- Participate in live assessment administration by assisting candidates through check-in, orientation, and check-out, and supervising candidates during scenario transitions
- Assist with room setup, reset, and tear-down using standardized checklists
- Support the Assessment Centre Coordinator Team as needed before and after assessments
- Physical ability to lift and move moderately heavy equipment
- Maintain a minimum availability of 2-3 weekend days per month as needed
- Foster and maintain an organizational culture that promotes mutual respect, teamwork and service excellence

QUALIFICATIONS

There are no required credentials for this role. Positive, “can-do” attitude, approachable personality, and strong organizational skills are preferred.

HOW TO APPLY:

Please forward your resume and cover letter, indicating your nursing designation, and where you learned of this opportunity, to operations@ncasbc.ca. Positions will be filled on a rolling basis, so please apply immediately.

To learn more about our organization, please visit www.ncasbc.ca. Thank you for your interest in the BC College of Nurses and Midwives, and the Nursing Community Assessment Service.

While we appreciate all applications, only short-listed candidates will be contacted.